



**Glen Waverley
Hawks Football
Netball Club**

**Central Reserve
(south oval)**

**Parent
Information
Handbook 2020**

WELCOME TO SEASON 2020

On behalf of the Committee it gives me great pleasure to welcome all players, parents, officials and supporters of the Glen Waverley Hawks Football Netball Club to season 2020.

We have produced this Club Guide to provide information to all players and parents on:

- our principles and policies
- our Codes of Conduct
- how the club operates
- our expectations of everyone involved (ie: all players, parents, officials and supporters)
- contact details and other relevant information

Club History

The Glen Waverley Hawks Football Club was founded in 1973 to pursue an interest in football for the youth of a fast growing area. Initially games were played at Madeline Street Reserve and after sub division took place at which is now known as Legend Park the club moved to its new home Capital Reserve which has become a landmark in the area.

With the success of our sixteens in 2001 the club moved all age groups to the EFL in 2002 and it was not long before the club achieved success with premierships in 2005 and 2006 with our under 12s and 13s. The junior club is run by parents committed to giving kids in the Ashwood/Mt Waverley area a chance to play football and to make some new friends along the way. Following the ethos that 'many hands make light work', parents, other family members and friends are all encouraged to be involved to ensure a fun and safe environment is created and maintained.

In 2005 saw another significant change in the direction of the Glen Waverley Hawks with introduction of senior and reserve sides entered into the EFL. This decision was and is crucial to the growth and development of our junior players.

The Glen Waverley Hawks Auskick and Junior Football Club parents and children are encouraged to get along for home games, have a kick to kick and watch some local football.

Our most recent success:

- 2019 U13 Division C Premiership
- 2019 U15 Division D Premiership

Definitions

Glen Waverley Hawks Football Netball Club (GWHFNC)

Eastern Football Netball League (EFNL)

SportsTG (STG)

Club web site portal (TidyHQ)

Australian Football League (AFL)

Club Facts

Name: Glen Waverley Hawks Football Netball Club

Home Ground: Central Reserve (South Oval), Springvale Road, Glen Waverley. 3150

Competition: EFNL (Eastern Football League) efl.org.au

Teams We aim to have at least 1 team in each age group of U8-U17 mixed & boys and U16 / U18 girls. These may be subject to numbers.

Games: last for around 60 minutes for U8 – 10s through to 100 minutes up to the Under 17's

Training: Teams train in the evenings at Central Reserve on a variety of days and will be determined by the Coaching Coordinator

Auskick: Saturday Mornings 9.30 – 11 am at Capital Reserve, Glen Waverley.

Club Administration

The Club is administered and organised by a Committee of Management (CoM) that is elected once a year at the AGM when all positions are declared vacant. The CoM are usually parents of players and ideally represent all age groups. If anyone is interested in assisting either on Committee or with a variety of other non-committee roles, then they should contact the Club Secretary.

GWHFNC

Committee - 2020

Senior President	Gary Hocking
Junior President	Bec Snape
Secretary	Andrew Newey
Treasurer	Andrew Potts
Coaching Coordinator	<i>Not Filled</i>
Female Coordinator	<i>Not Filled</i>
Child Safety	<i>Not Filled</i>
Polices	<i>Not Filled</i>
Social	<i>Not Filled</i>
Team Manager Co-ord	<i>Not Filled</i>
Marketing	<i>Not Filled</i>
Sponsorship	<i>Not Filled</i>
Auskick Coordinator	<i>Not Filled</i>
General Committee	<i>Not Filled</i>
NON-COMMITTEE	
Trainer Coordinator	<i>Not Filled</i>
Umpires Coordinator	<i>Not Filled</i>

Team Administration

Each team is run by the following volunteers:

1) Coach

The coach is responsible for the on-field running of the team and training sessions. They must have completed an AFL Foundation Coaching Course and comply with the AFL, EFNL and Club Codes of Conduct. The Coach will normally appoint an assistant coach and a runner. There is an application process for all coaches that must be adhered to.

2) Team Manager

The Team Manager is responsible for the administration of the team. They organise duty rosters and administration for match days and communicate team and club information.

3) Trainer

The trainer looks after the physical welfare of the players on match day. They must hold a minimum Level 1 First Aid qualification with a CPR component that is updated every 12

months. A doctor, physiotherapist or Registered Nurse can act as a trainer, provided they have a CPR component that is updated every twelve months. All teams above Under 13's must have a trainer who has the additional qualification 'Emergency Response Coordinator'.

4) Adult Supporters/Helpers

In line with the Victorian Government's Child Safety Standards that came into effect on 1st January 2017, all the above positions will be filled by parents with a current 'Working with Children Check' (WWCC). In addition, the 'Umpire Escort' role listed below must be filled by a parent with a current WWCC. **In line with EFNL policy, exemptions to the WWCC are not provided for Teachers or Police Officers.**

Match Day Roles / Parent Duties:

Parental assistance is required on match day. Each Team Manager will organise a roster amongst the families to ensure that each match day duty is filled. Instructions will be given for each duty and parents may liaise with their Team Manager if they feel uncomfortable performing certain duties.

Roles Include:

- Goal Umpire
- Umpires Escort
- Time-keeper
- Scoreboard
- Canteen Assistant (Home games)
- Oranges / snacks
- Water Carrier (not permitted for Under 8 – Under 10 teams)
- Ground Manager

Membership – 2020

2020 Membership Fees are inclusive of Match Day Fees, Insurance, for the player and his/her immediate family.

Fees for the current year have been set –

Player Membership (U8-U10) \$120.00

Player Membership (U11-U17) \$220.00

There will be an Early Bird discount of \$20.00 on the above fees if paid prior to 31/12/2019.

To be eligible to play, **all fees must be paid in full by Round 1 of the Home/Away Season.** If the player is not a financial member by Round 1 of the upcoming season, the player will not be able to play until fees have been paid in full. Families requiring special consideration in respect to fee payment need to direct this to the club President or Secretary.

All memberships must be completed online on the Hawks website. Payment must be made at the time of registration.

Players who are transferring from another club must complete a Registration/Transfer Form this needs to be submitted to the Junior Registrar to be processed. Families will be notified when the transfer has been completed.

All new players must provide a copy of the player's Birth Certificate or Passport. This needs to be scanned and emailed to the Junior Registrar (this is uploaded to their registration database on SportsTG)

If families are having financial difficulties and wish to discuss options of paying fees, please contact the Junior President or Secretary in confidence to make arrangements

Social Events

The Club plans to hold Team dinners at least twice during 2020. Dates of these nights will be published on the website, newsletter and Facebook page. We will hold 6-7 "Sunday Funday" events where we can come together as a whole club to celebrate successes. We will also hold a 'parents only' social night during the season. Other events may occur in conjunction with the Senior Club.

These nights are a great way to gather and socialise in a relaxed and friendly

environment. They are integral to the development of a positive club culture.

Club Policies

The Club has developed policies and statements to clearly define who we are and what we stand for:

- Child Safety
- Registration of Players
- Refunds
- Payment Plan

Policy Copies of these policies and statements are available for viewing on our club's website. glenwaverleyhawks.com.au

Uniform Requirements

All players are presented with a playing jumper at the Club jumper presentation night prior to the start of the season. The jumpers are the property of the Glen Waverley Hawks Football Netball Club and **MUST** be returned at the last game at the end of the season, or if a player leaves during the season the jumper must be returned. If a jumper is not returned, then the family may be invoiced for a replacement jumper @ \$90

Club Shorts and Socks

Each player must purchase from the club the following:

1x Blue Shorts & Socks (EFNL logo)	\$35
1x Blue Shorts (EFNL logo)	\$25
1x Socks (Blue with EFNL Logo)	\$15

We do run a pre-loved shorts box where you can donate old shorts in good condition and receive a \$10 discount off another pair of new shorts. Pre-loved shorts will be sold for \$20

Mouthguards

In addition, players must purchase their own mouthguard which are highly recommended at all training sessions and are **compulsory** on game day. No player is permitted to play without a mouthguard.

Football Boots

Football boots are to be worn during games. The Club has a boot swap box that families are encouraged to place in old boots that no longer fit their child and you are welcome to take a pair of boots that will fit your child.

Helmets

Helmets can be worn, but they are not compulsory at the GWHFNC and are the choice of parents and players.

Compression Garments

Players who wear undergarments (i.e. compression skins) extending beyond the length of the playing jumper must wear such tops which are beige, or the same colour as the playing jumper being worn

Players who wear undergarments (i.e. compression skins) extending on the legs below the line of the uniform shorts must wear such shorts which are beige and **must not** extend below the knee.

Gloves

Players are permitted to wear only EFNL approved glove(s), manufactured for use in Australian Rules Football, in official EFNL matches.

Glasses

Specific sports safety glasses may be worn by players as long as they have a strap to keep them attached to the head.

GWHFNC Hoodie/Polos

Club Merchandise is for sale for anyone in the club. Purchases can be made via our online store – www.glenwaverleyhawks.com

Hoodie	\$50
Polo	\$35

Hawks Warm Up tops

We do an order for Hawks Warm Up tops at the beginning of each season at approx. \$50

Jewellery

No jewellery can be worn during games or training sessions including piercings.

Insurance

All Clubs within the Eastern Football League are required to take out public liability insurance which covers the Club and its volunteers and Bronze level Personal Accident Insurance, policy, (wording and information is available from the EFNL website).

These policies are specifically written for sporting clubs. The Club's policy does not cover anything Medicare covers or (GAP) out

of pocket expenses. It is in your child's best interest to have your own personal private medical insurance. All players play at their own risk and acknowledge that Australian Rules football is a contact sport where injuries may occur from time to time.

The Glen Waverley Hawks Football Netball Club urges all families to get their own personal private medical coverage, including ambulance cover. It is important that you are aware that the Club seeks permission at registration to pursue medical treatment if and when required at training and on match days. It is for this reason that we encourage parents to attend training and on match day at all times.

Smoking

Under section 5RI(1) of the *Tobacco Act 1987*, smoking is banned within 10 metres of a sporting venue that is an outdoor public place **during an organised underage sporting event** in Victoria from 1 April 2014.

This ban also includes training or practice sessions to prepare for participation in an organised underage sporting event and breaks or intervals during the event, **training or practice session.**

The ban applies to outdoor dining and drinking areas that are situated within 10 metres of an outdoor public sporting venue **during an organised underage sporting event or training session**

Please note new signage has been erected in these areas.

[No Smoking Legislation Factsheet.pdf](#)

[No Smoking Legislation Presentation.pdf](#)

Please note new signage and smoke free areas at all times around the clubrooms, thanks for your support

Alcohol

No alcohol can be consumed on any part of the premises (oval, grand stand, changing rooms, social rooms) whilst an EFNL game is in progress. Responsible service of alcohol at any social event will be undertaken at GWHFNC.

FOOTBALL PATHWAY

The Club and the EFNL provide a pathway for footballers from Auskick to Under 17's and beyond.

All players are allocated into teams in line with the Club's '**Team Selection Policy**' before the season starts. Teams are treated differently depending on the age group. There are three distinct age groups:

Modified Rules Teams:

Under 8's, 9's and 10's

Modified Rules teams are all about learning the game, having fun and participation. Each Coach will endeavour to ensure each player has equal time on the field in each position, irrespective of ability.

There is no visible score board, ladder or finals and the rules are modified. The ground size is reduced and there are zones for the players to play within.

Parents are encouraged to support this low-key approach to the beginning of their child's football journey with the understanding that as the child progresses through the age groups, the level of competition increases.

Under 11 – Under 12

In this age group, there are still some modified rules such as no smothering etc, however Full tackling is now introduced, and scoring is properly introduced. Scoring is published, and ladders are available for viewing on the EFNL website. However, at this age group there is a "mercy rule" and any winning margin greater than 60 points is not shown.

At the end of the season qualifying teams will play off in a finals series with the winning team achieving a premiership. At the EFNL it is endeavoured that all players in these age groups are to be given the opportunity of equal playing time, irrespective of ability or skill.

Under 13 – Under 17

In the top age groups, EFNL divisions are more evident and there is no mercy rule for scoring (except for Under 13's where the mercy rule is still applied). If there is more than one team in the age group, the teams will be graded based on football ability as determined by the Football Department.

At the end of the season qualifying teams will play off in a finals series with the winning team achieving a premiership. More emphasis is placed on attendance and attitude at training for team selections. Players may find themselves in some set positions. As much as

possible players will be given equal time on the field.

Coaches will look to develop a leadership group within the teams and there may be a shared captaincy

Girls Football

All girls are encouraged and welcome to play football with the Club. Girls may play in mixed teams up to an including Under 14's. After this age group, the competition ceases to be mixed.

There is a full girls competition run by the EFNL with teams fielded in the Under 14, Under 16 and Under 18 age groups. This competition has slightly modified rules to the mixed teams and can be viewed at efl.org.au

In 2020 we will be fielding teams in the Under 18 age groups. All girls eligible to play in these teams are being encouraged to do so and if they wish to play a second game, they may play in a mixed team subject to availability

Representative Teams

Players may be invited to play in representative teams for our competition (EFNL) at U13 – U17 levels. Invitations to attend selection for the EFNL representative teams are made at the discretion of the Football Department.

Female players in our girls team may also be invited to represent the EFNL in their newly created girls representative teams.

In addition to the EFNL teams, a player may be invited to train with a TAC Cup Team such as the Oakleigh Chargers. AFL clubs recruit/draft players from the TAC Cup.

Senior Football

We are closely associated with the Senior Football Club which is also based at Central Reserve. The two clubs work closely together to forge a pathway for players leaving Under 17 junior football wishing to transition to Senior Football.

MATCH DAY

Arrival

All players and officials should arrive at the match venue no later than the time announced by their Coach/Team Manager.

Players who arrive late for their match and have not communicated with their respective Coach or Team Manager may be disadvantaged regarding their allocation of playing time.

All attire/boots must be clean and presentable on match days.

On arrival at the ground, players are required to:

- immediately notify your Team Manager of your arrival
- sign the appropriate team sheet
- notify the medical staff or team manager of any requirements regarding strapping, massaging, medical conditions, injuries requiring treatment, etc. Parents are responsible for notifying medical staff or team officials of their children's injuries/illness which may affect their health or wellbeing.

At home games parents of the first team playing for the day will be expected to assist in setting up the ground and clubrooms. Parents of the last team will be expected to assist with packing up.

Players Bench

• The only people allowed on the players bench are the players involved in the game on the field, Coach, Assistant Coach, Runner, Trainer. No other spectators are allowed. The Umpire Escort MUST be near the interchange (often at the team bench) to oversee any interchanges.

Player Send-Offs

• Players can be sent from the field by the Field Umpire(s) for indiscretions (such as striking, abusive language, unruly play, etc). If

a player is sent from the field twice in any one match, he/she will not be able to return to the field for the entire match.

- Players sent off with a YELLOW card are off for the duration of 15mins and can be replaced.
- Players sent off with a RED card are off for the rest of the game
- Players sent off twice within any 12-month period will receive an automatic suspension
- If a player is sent off the field for any indiscretion, they will be reprimanded by the club. Sanctions may include a suspension.

Reported Players

Players may be reported by the Field Umpire(s) for indiscretions (such as striking, abusive language, unruly play, etc). The player may, at the option of the reporting umpire(s), accept a set penalty or appear before the EFNL tribunal – details of the set penalties are detailed under 'Penalty Indiscretion'.

Penalty Indiscretion

1 match

- Disputing an umpire's decision.
- Swearing (other than at an umpire).

2 matches

- Attempting to strike.
- Unduly rough play.
- Misconduct.

3 matches

- Striking another player.
- Abusive or threatening language/action toward an umpire

4 matches

- Attempting to kick or trip.
- Any player who has already been suspended during the same season may accept twice the prescribed penalty, as above, or appear before the EFNL tribunal.
- If a player is reported and found to be guilty on two occasions during any season they will be required to meet with the club's Executive Committee to explain why their registration should not be terminated.

CODE OF CONDUCT

Codes of conduct have been established to document the standards of behaviour that are expected from all players, parents, supporters and officials of our Club. It is the responsibility of everyone involved with our Club to ensure that these principles are upheld and maintained. Breaches of these codes will not be tolerated, and disciplinary action may be taken against offenders.

Coaches Code of Conduct

All of our coaches have adopted and signed the AFL Coaches Code of Conduct

Players Code of Conduct

The Club expects its players to observe acceptable codes of behaviour and sportsmanship at training, matches (before, during and after) and at Club functions. The player and parents Code of Conduct is signed off on when you registered your child in the T&C's

The code of conduct includes:

1. Respecting the decision of umpires

The role of umpires is to be recognised and respected at all times. You should never argue the decision of an umpire, make negative or derogatory remarks or gestures towards them. If you have any confusion over rule interpretation, this should be addressed with the Coach or Team Manager at an appropriate time.

2. Respecting and observing decisions of team officials

If a player disagrees with a decision made by a team official, they should discuss the issue in a calm and respectful manner with their Coach or Team Manager. Any form of physical or verbal abuse towards an official will not be tolerated.

3. Playing within the spirit of the game at all times

a. Players are to abide by the laws of the game, the By-Laws of the SMJFL and the rules of the AJFC

b. Players are to always compete fairly. You will win gracefully and honourably accept losses. You will deal with disappointments and setbacks in a humble manner.

4. Play for the right reasons

a. Play for enjoyment and be the best you can **b.** Put your club and team first.

Show self-control, self-discipline and self-respect

5. Respect

- a.** Always respect the rights, dignity and worth of all players, spectators and officials regardless of their race, gender, ability, cultural background or religion
- b.** Be a team player that is supportive, provides constructive direction and positive reinforcement – never ridicule another player's mistakes or performance
- c.** Treat all participants as you would like to be treated and do not bully or take unfair advantage of others

These codes of conduct extend to social networking sites such as, but not solely limited to: Facebook, Instagram, Snapchat, Messenger Apps

Any breaches of the codes of conduct may result in suspension and possible exclusion from the team's 'Best and Fairest' awards

Other Player Expectations

Training All players are expected to attend all training sessions and arrive on time. If you are unable to attend or will be late, the coach is to be contacted (before training begins).

Players are required to follow the coaches' instructions and train to the best of their ability. Players are not to hinder another player's ability to train to their potential.

Players are required to wear / use the following items during each training session:

- Football boots
- Mouth guards
- Football shorts
- Football socks

Parents / Guardians Conduct of Conduct

- Remember that you are there for the participants to enjoy the game.
- Encourage participation, but don't force it.
- Teach that enjoyment is more important than winning.
- Never ridicule mistakes or losses
Supporters are there to support not downgrade.
- Lead by example and respect all players, coaches, umpires and spectators – physical or verbal abuse will not be tolerated.
- Recognise all volunteers who are giving up their valuable time.
- Never publicly criticise umpires – raise personal concerns with club officials in private.
- Do not use ugly remarks based on race, religion, cultural background, gender, sexuality, appearance, disability or football ability – you'll let down your coach, teammates and family if you do – & many such comments are now illegal.

By registering your child with the SMJFL parents agree to abide by these principles and support their Member Club in its undertakings and authorise their Member Club to take

any necessary disciplinary actions including the suspension and banning where warranted of any players, parents and or spectators for repeated or serious breaches of these Codes of Conduct

Officials

- Place the safety and welfare of the players above all else.
- Ensure all players are included and can participate, regardless of their race, religion, cultural background, gender, sexuality, appearance, disability or football ability.
- Be consistent, impartial and objective when making decisions. • Address unsporting behaviour and promote respect for other players and officials.

Administrators

- Ensure quality supervision and instruction for players.
- Support coaches and officials to improve their skills and competencies.
- Act honestly, in good faith and in the best interests of the sport as a whole.
- Ensure that any information acquired or advantage gained from the position is not used improperly.
- Conduct club responsibilities with due care, competence and diligence.

Club Team Song (Tune, The Yankee Doodle Boy Lyrics)

*We're a happy team at Hawkland
We're the Mighty Fighting Hawks.
We love our Club, and we play to win,
Riding the bumps with a grin (at Hawkland).
Come what may, you'll find us striving
Team work is the thing that talks, 4,3,2..
One for all and all for one
Is the way we play at Hawkland.
We are the Mighty Fighting Hawks*